

Together we explore, discover, achieve and grow



Heacham Infant and Nursery School
School Road
Heacham
PE317DQ
01485 570357

14th July

Dear Parents and Carers,

RE: School from September 2020

On 3rd July, the government published new and revised guidance as to what school will be like in September 2020. The prevalence of COVID-19 has decreased, the NHS Test and Trace system is now in place and we are clear about the measures that need to be in place to create safer environments in school.

The government have stated that full attendance is required for all school age pupils. So, we are delighted to be able to welcome our pupils back into school from September, as we have missed you all. Children who have been in school have been happy and very quickly adjusted to the new normal without concerns. We look forward to seeing them all. Full attendance is required.

Grouping Children

- Children will be separated into class bubbles
- Children will be with their class teacher and support staff and will be able to mix with children in their own bubble, where possible we will keep children in their own classes
- In classes, children will be seated facing the front, avoiding face to face contact
- As far as reasonably possible, children will not be mixing with children from other class bubbles


Pupil Wellbeing

- We have sent out a wellbeing questionnaire. Please complete this so that we can pick up any concerns that we are not already aware of
- All classes will be taking part in additional PHSE recovery work in order to support their return to school
- Staff have completed training for well-being, bereavement and Lego therapy

Break and Lunch times

- These will be staggered and separated so that children remain in their bubbles
- Children are encouraged to bring in their own healthy snack – no chocolate or crisps please

Executive Headteacher
Ms L. Jackson

Deputy Headteacher
Mrs E. Hunt
 West Norfolk Academies Trust

Assistant Headteacher
Miss C. Bennett

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· Lunch will be taken in the children's classrooms; food ordered via Parentpay will be taken to the classroom

Arriving and leaving school

· Only one adult is permitted to come to the school site, adults are expected to conform to social distancing guidance on our site

· In order to facilitate social distancing, we will be opening school from 8.30am with registration at 8.55am for all year groups – this method of getting children into school has helped spread out the number of children coming into school at the same time

You must be prompt for drop off and pick up times- this is important

· Times for different bubbles and year groups leaving the school will be staggered to support social distancing.

	Nest	Sparrows	Goldfinches	Robins	Owls
Bubble entrance	Usual door through main playground	Nearest gate through cross road entrance	Nearest gate through cross road entrance- Stand by Wooden fence	New entrance through office door – stand along the flower beds	Usual door through main playground gate
Start	8:30	8:30	8:45	9:00	8:45
Home	11:30	11:30 or 2:30	2:40	2:50	2:50

Protective Measures

· Children and adults to clean hands thoroughly more often than usual, washing stations are dotted around the school for frequent handwashing

· Enhanced cleaning, staff have wipes and sprays in class

· Promote 'catch it, bin it, kill it' approach with pedal bins in classrooms

· Bubbles will have their own allocated toilets which will be cleaned regularly

· No whole school assemblies – where possible we will have assemblies on line without singing

· If a child needs first aid or intimate care, staff will wear PPE

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- Children will be allocated their own stationary in school – they will not be allowed to bring in their own
- Children only have to bring in essentials (coat, water bottle, book bag, PE kit and plastic wipe able lunch box if needed)

Curriculum

- We will be teaching a broad balanced curriculum of all National Curriculum subjects
- Teachers will identify any gaps in learning through an assessment at the beginning of the Autumn term and teach to these gaps in addition to the normal year group teaching
- P.E will be modified to avoid contact sports to, where possible, be outdoor sports so make sure they come to school dressed for PE on those days (joggers/ sweatshirt or shorts and PE top depending on weather)
- Music lessons will be adapted so that there is no singing or woodwind instruments used (with exception of individual tuition)

Reading Book & Homework

- Your child will be given a reading book by their class teacher at the level that they are currently working at. When a child has finished it, they should return it to the class teacher who will leave it for 72 hours and return it to the library
- Homework will be set via 'Class Dojo' – we will send out further information about the importance of this in September

Behaviour and Uniform

- We have adapted our current behaviour policy to reflect new rules and approaches, this can be found on our website (About US>Policies)
- Children will be expected to wear school uniform

Drop In Club

- We will be running drop in club from September 2020 in a new way- children who wish to attend can arrive at 8:30am and go into their class bubble via their class entrance. This will still cost a £1 per session.

School Trips and Visits

- Residential trips have been cancelled
- We will be organising local trips during September and October

Visits to the School

- The office will be closed to all but pre-arranged visits. If you would like to speak to the office, a teacher or senior leader please telephone 01485 570357 or email office@heachaminfant.norfolk.sch.uk

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- Face to face meetings will be avoided where possible

Home education

- Should we have another lockdown or if children are required to work from home we will set work through **Class Dojo** in different subjects, ensure lessons are well-sequenced, provide frequent explanations of work, assess how well children are getting on with the work and adjust the content to suit different groups of children. Make sure you use Class Dojo so that you don't miss out

Illness

- **If your child is ill or anyone in your household has symptoms of covid19, stay at home and contact the office straight away**
- If any child shows symptoms of COVID -19 at school, they will be moved to a dedicated room and you will be called to pick them up. Your whole household will need to self-isolate for fourteen days or until a negative test result has been received
- If a child or adult tests positive for the virus, the NHS Test and Trace system will be used

Our Government have acknowledged that it is vital that all children return to school in September 2020, for their educational progress, for their wellbeing, and for their wider development.

Finally, because your children have been unable to take part in the usual transition activities, we are opening school on our INSET day (Friday 4th September 2020) for children to meet their teacher for a morning or afternoon session. Please check your emails for session times.

We thank you for your continued support and look forward to seeing you and your children in September.

Best wishes,



Ms Louise Jackson
Executive Headteacher