

Together we explore, discover, achieve and grow



Heacham Infant and Nursery School

School Road

Heacham

PE317DQ

01485 570357

Dear Parents,

We are delighted that you have chosen to send your child to Heacham Infant School and look forward to welcoming you and your child to our school in the near future! We hope that you are looking forward to September, even if things are a bit tricky at the moment! We will do our very best to make you and your child feel secure and valued and ready for the start of the new school year.

Unfortunately, due to the present situation we cannot carry out our normal transition arrangements. We are working on making the transition process as helpful and informative as we can during these difficult times. As we do not know yet when we will be returning to school, we have arranged some things which are explained below for you to ensure we give you as much information as possible.

- Attached to this email you will find a presentation that will hopefully answer lots of questions you may have and allow you to prepare for your child starting in Reception in September. If you have any questions after looking over this presentation, then please do not hesitate to contact the office or myself via the school office, and we will try to get back to you as soon as possible.
- Also included in this email is a 'My New School' booklet which includes pictures of our school, our classroom and staff. This booklet is for you to share with your child so they can become familiar with their new environment for September. If we return to school before September, we will be in touch to arrange a transition day for your child to spend the day in school with us.
- We have a pack of information that will be hand delivered to your address. This pack contains many important forms that we would ask you to please fill out and return to school once we are open again. If your current address is different to that on your school application, please reply to this email to let us know so we can get the pack to you.
- It may be possible that we can offer some 'open sessions' for you to individually come and look around the school with your child. I will be in touch via email if it is possible for us to do so before September.

Please do not hesitate to contact me if there is anything I can help with.

Yours sincerely

Miss Catherine Bennett

Goldfinch Class Teacher
Assistant Headteacher

Executive Headteacher
Ms L. Jackson

Deputy Headteacher
Mrs E. Hunt

Assistant Headteacher
Miss C. Bennett

 West Norfolk Academies Trust